

Moving/Change of Address Customer Information Business Customers

- If you are moving and want to apply for a service contract at your new address, please fill out all the sections.
- If you are only applying for a new service contract, please fill out sections 1,* 4,* 5 and 6.*
- If you are only terminating a service contract, please fill out sections 1,* 2,* 3 and 6.*

You must give written notice of at least 30 clear days when terminating a service contract (Section 7, Conditions of Electricity Service).

Note that only the person responsible for the Hydro-Québec service contract or a person mandated by proxy may fill out and sign this document.

* Mandatory sections.

1. Identification

1.1 Customer no. (if you already have a Hydro-Québec contract)	1.2 Last name and first name, or company name	Service address no. (if known)	
1.3 Québec enterprise number (NEQ) (if a legal entity such as a corporation) or Social insurance number (SIN) (if an individual)	1.4 Telephone no. ext.	Type Select	Fax no. -

2. Terminate the service contract at the address you are leaving

2.1 Contract no.	2.2 Meter no.
2.3 Service address (number, street)	2.4 Suite or floor
2.5 City	2.6 Postal code
2.7 Until when will you be responsible for this contract? YYYY-MM-DD	
Where should the final bill for this contract be sent?	
2.8 Address (number, street)	2.9 Suite or floor
2.10 City Province	2.11 Postal code

3. Information on the owner of the building you are leaving

3.1 Last name and first name, or company name			
3.2 Telephone no. ext.	3.3 Address (number, street)		
3.4 Suite or floor	3.5 City		
3.6 Province	3.7 Country	3.8 Postal code	

A new file charge of \$50 (plus GST and QST) will be billed to your account. However, if you have been a customer of Hydro-Québec or another electricity provider in Québec within the past five years, only a file administration charge of \$20 (plus GST and QST) will apply. Under sections 9.1 and following of the *Conditions of Electricity Service*, Hydro-Québec may require a guarantee of payment as a condition to the provision of electrical service.

6. I declare that the information given above is correct.

Name in block letters	Signature of account holder or proxy holder	(Check one) <input type="checkbox"/> Account holder <input type="checkbox"/> Proxy holder
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Return:

Please sign this form and fax it to 1 888 358-8758 or mail it to
Hydro-Québec, Activités commerciales et affaires, C. P. 270, succursale d'Youville, Montréal (Québec) H2P 2V4

4. Apply for a service contract at the address you are moving to

4.1 New service address (number, street)		4.2 Suite or floor	
4.3 City		4.4 Postal code	
4.5 Telephone number at new service address ext.		4.6 Meter no.	
4.7 Fax no.	4.8 Banner name or other information (e.g., C/O)		
4.9 Use of premises (e.g., bakery)		4.10 Date you will become responsible for this contract: YYYY-MM-DD	
4.11 Please indicate your status at these premises (check one only)			
<input type="checkbox"/> Tenant		<input type="checkbox"/> Non-occupant owner	
<input type="checkbox"/> Owner-occupant		<input type="checkbox"/> Owner between two leases	
4.12 Is there a dog at this service address? <input type="checkbox"/> Yes <input type="checkbox"/> No			
4.13 Where should the bills for this contract be sent? <input type="checkbox"/> Same as 4.1, or:			
4.14 Address (number, street)		4.15 Suite or floor	
4.16 City Province Country	4.17 Postal code		

5. Information on the owner of the building you are moving into

5.1 Last name and first name, or company name		
5.2 Telephone no. ext.	5.3 Suite or floor	
5.4 Address (number, street)		
5.5 City		
5.6 Province	5.7 Country	5.8 Postal code