

Application for Financial Assistance

ENERGY STAR® Certified Windows

for Rental Properties Program

HURRY! | PROGRAM
ENDS DECEMBER 31, 2016

Information on Building

Address (number and street)			Municipality		Province	Postal code
<input type="radio"/> Duplex <input type="radio"/> Triplex <input type="radio"/> Multiunit building			Number of dwellings	Number of storeys, including semibasement – maximum of 6		
Type of heating <input type="radio"/> Electric <input type="radio"/> Dual energy (fuel + electricity) <input type="radio"/> Other			Property occupied by owner <input type="radio"/> No <input type="radio"/> Yes			

Information on Owner

Last name	First name	Name of company or partnership, if applicable			
Mailing address (number and street)		Municipality	Province	Postal code	

Under the Québec Taxation Act and regulations, Hydro-Québec must issue a Relevé 27 tax slip indicating the total amount of financial assistance paid, unless the beneficiary is a tax-exempt organization. For more information on the Relevé 27 slip, contact the Ministère du Revenu du Québec.

Required information for the Relevé 27 slip: Please check off the applicable box and complete the section that concerns you.

<input type="radio"/> Individual	
Social insurance number	QST registration number, if applicable
<input type="radio"/> Company (businesses and other legal persons) or partnership	
Québec enterprise number (NEQ)	QST registration number, if applicable
Is your organization tax-exempt (e.g., a charitable or non-profit organization)? If you answer yes, you will not receive a Relevé 27 tax slip	
<input type="radio"/> No <input type="radio"/> Yes If yes, please specify:	

Information on Windows Installed

Climate zone – Check one <input type="radio"/> Zone 2 <input type="radio"/> Zone 3 The windows must be ENERGY STAR certified for climate zone 2 or 3, depending on where the building is located, as attested by the ENERGY STAR data sheet.				Financial assistance – ENERGY STAR® certified windows Glazing Double-glazed – \$1/sq. ft. Triple-glazed – \$5/sq. ft.				
Number of windows	Glazing		Brand	Model no.	ER	Total surface area (sq. ft.)	Fin. assistance per sq. ft.	Total financial assistance
	Double	Triple						
	<input type="radio"/>	<input type="radio"/>						
	<input type="radio"/>	<input type="radio"/>						
	<input type="radio"/>	<input type="radio"/>						
	<input type="radio"/>	<input type="radio"/>						
	<input type="radio"/>	<input type="radio"/>						

Total financial assistance claimed for this building

Specific Conditions of Participation

Eligibility Requirements

Properties

Only residential rental buildings of up to six storeys (a semibasement is considered to be a storey) that are heated electrically or by a dual-energy system (fuel and electricity) and located in climate zones 2 or 3 are eligible.

Single-family homes that are rented out and owner-occupied properties are not eligible.

Patio doors are not eligible.

Windows

At least five windows per property must be replaced with windows that are ENERGY STAR certified for the climate zone where the building is located.

Minimum surface area of 8 sq. ft. per window.

Purchase and installation between September 1, 2014, and December 31, 2016.

No Hydro-Québec warranty

Warranties on installed products (covering manufacturing defects affecting product safety, performance, etc.) are those provided by manufacturers and installers. Hydro-Québec is not the seller, manufacturer, distributor, installer or supplier of the products and therefore is not bound by the legal warranty. Hydro-Québec offers no warranty and shall not be held liable for any damage or harm arising from the installation or use of the products or from the work performed.

Review of applications

The participating owner unconditionally agrees to give a guided tour of the premises within 12 months of the date of receipt of the valid and completed application for financial assistance to ensure compliance with the Program requirements. If an owner fails to comply with the Program requirements, he or she must repay the financial assistance provided by Hydro-Québec.

The financial assistance applies only to eligible products. These products and the amounts of the financial assistance payable are described in the Program documentation.

Failure to pay Hydro-Québec and awarding of financial assistance

Hydro-Québec may deduct any amount owed to it by the owner from the financial assistance to be paid. The financial assistance is paid within 60 days of receipt of the duly completed application.

Link to other programs in effect

Any work for which Hydro-Québec has granted financial assistance under the ENERGY STAR Certified Windows for Rental Properties Program is ineligible for any other financial assistance under another program run or financially supported by Hydro-Québec.

Changes to specific conditions of participation

Hydro-Québec reserves the right to change without notice the specific conditions of participation in the Program or to terminate it. However, the specific conditions will continue to apply to applications received prior to the effective date of the changes.

Installation standards

Selection, purchase and installation of windows and all related work shall remain the owner's responsibility. He or she is solely responsible for compliance with the requirements described herein as well as those decreed by regulatory authorities, recommended by manufacturers or considered to be good practice, particularly those set forth in applicable codes and standards or in applicable directives, guides or manuals published by agencies such as the NRC or the CMHC.

All products shall be installed by competent professionals in keeping with the manufacturer's recommendations and regulations in effect.

Environment

The building owner is responsible for recycling or disposing of any products replaced under this Program.

Payment method

Within 60 days of receiving the valid and completed application for financial assistance, Hydro-Québec shall pay the owner the prescribed financial assistance for the measures implemented.

The application for financial assistance must be submitted by April 30, 2017.

Hydro-Québec may deduct from the assistance the amount of any overpayment paid to the owner in the course of one or more previous payments. If the total overpayment exceeds the amount owed by Hydro-Québec, the company can demand repayment of any amounts owed to it within 60 days.

Important: supporting documents to be provided to Hydro-Québec

The owner shall provide all information requested in the application form supplied by Hydro-Québec. The application shall be signed by the building owner and accompanied by the following documents:

1- The detailed sales receipt for the windows for which financial assistance is claimed, including the installation address and, for each window, the brand, model number, category (double or triple glazing) and total surface in square feet.

2- A copy of the ENERGY STAR data sheet for each window model for which financial assistance is requested. The data sheet is provided by the retailer or manufacturer or can be downloaded from the Natural Resources Canada Web site (http://oee.nrcan.gc.ca/pml-mp/index.cfm?language_langue=en&appliance=WINDOWS&action=app%2Esarch-recherche&attr=0)

The application and supporting documents must be sent to the following address:

Hydro-Québec
Soutien aux programmes – Fenêtres certifiées ENERGY STAR pour immeubles locatifs

CONFIDENTIAL

Complexe Desjardins, tour Est, 24e étage
C. P. 10000, succ. Place Desjardins
Montréal (Québec) H5B 1H7

As the owner of the building identified on page 1 of this form, I hereby certify that I carried out the work indicated in this application form and that I met the eligibility requirements applicable to both the building and the work itself.

I am requesting total financial assistance of \$ _____ in accordance with the information provided in this form.

Name (please print)

Date

YYYY-MM-DD

Signature

More information available at hydroquebec.com/windows-rental-properties.