

ENERGY WISE Building Initiatives Program – Major Customers Continuous Measurement Project Proposal Form

Important note: In compliance with Hydro-Québec's directive on the application of the *Charter of the French Language*, all written communications with legal entities having a place of business in Québec are in French only.

Customers wishing to submit a proposal under the ENERGY WISE Building Initiatives Program – Major Customers, Continuous Measurement Project component, must therefore complete the continuous measurement project proposal form [*Formulaire de proposition pour un projet de mesurage en continu*] in French. A translation of the contents of this form is provided below for information purposes only.

If you are using the electronic version of the form, available from www.hydroquebec.com/majorcustomers/ee, each response field will expand to accommodate your answer. If you are filling out the hard copy (or printed version), you may attach separate sheets for responses that do not fit in the spaces provided.

1. Applicant identification

Applicant's name		Title
Telephone	Fax	E-mail
Company name		
Address	Municipality	Postal code
Applicant's signature		Date

The applicant must have company signing authority.

2. Project site

HQ account no.	Building name	
Address of building covered by project (<i>if different from above</i>)	Municipality	Postal code
Name of project manager (<i>if not applicant</i>)	Telephone	Fax
		E-mail
Project manager's address (<i>if different from site</i>)	Municipality	Postal code

3. Building use

4. Description of continuous measurement project

Project title
Brief description of planned project

5. Summary of continuous measurement project timetable

What are the planned project dates (assuming about four weeks for Hydro-Québec to review proposal)?

Submission of copies of purchase orders	Measuring instrument start-up
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ENERGY WISE Building Initiatives Program – Major Customers

Detailed Description of Continuous Measurement Project

6. Summary of continuous measurement project costs

Taxes not refunded by the governments may be included in these costs.

Costs of project	Costs (C\$)
Measuring instrument purchase costs	A =
Costs of outside experts	B =
Costs of in-house experts	C =
Total costs of analysis D = (A + B + C) =	

Calculation of financial assistance requested: Lower of following amounts

50% of eligible project costs	E = (D x 50%) =	
Maximum of \$75,000 per project	E =	\$75,000
Lower of above amounts	F = (Lower E)	

Financial assistance from other sources (Identify sources and amounts.)

Total contributions from other sources G =

Customer's contribution

Customer's contribution to project (may not be less than zero) D - F - G =

7. Document checklist

The following documents **must** be submitted with this proposal.

- Breakdown of eligible continuous measurement project costs [*Grille détaillée des coûts*]; the French Excel file required, along with a courtesy translation, can be downloaded from www.hydroquebec.com/majorcustomers/ee.
- Report on current electricity use, showing whether use was estimated or measured and describing measuring instruments already in place
- Description of measurement points that will cover electricity use of entire building
- Description of measuring instruments
- Description of electrical indicators
- Model scorecard for monitoring electrical indicators
- Project timetable
- List of energy committee members
- Planned dates of energy committee meetings, if known